

**Callery Borough Meeting Minutes**  
Regular Monthly Meeting

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August 1, 2022

Members Present: Don Adams (Meetings 2022-7) Lorre Adams (Meetings 2022-7) Mike Brandl (Meetings 2022-7) Robert Dugan (Meetings 2022-7) John Reed (Meetings 2022-7) Crystal Huffman (Meetings 2022-5) Mayor Al Wirtz (Meetings 2022-7) Rose Marie Wirtz (Meetings 2022-7)

Members Not Present: All Present

Visitors: Shawn Melensky

Meeting was called to order @ 7:00 PM by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.  
Roll call was taken.

Previous month's MEETING MINUTES were reviewed and changes, if any were noted. Robert Dugan made a motion to accept the meeting minutes as presented. Second: Mike Brandl. A vote was taken and the motion passed unanimously.

**OPEN COMMENTS:**

Shawn Melensky stated he was attending to see what was going on with the Borough, especially the issues with the water and sewage and the possibility of Adams Township selling the water and sewage authorities to PA American Water. Al Wirtz told Shawn that Callery Borough's sewage is handled by the Evans City Borough and only our water is from the MWWAT. Rose did inform Shawn that as of January 1, 2023, the \$25.00 credit that appears on our monthly bills from ECWSA will disappear as per the agreement with Evans City.

Rose asked Shawn if he received the information flyer in the mail regarding the water/sewage which he said he did. Rose said this was an issue she was going to discuss further into the meeting and asked him to stay.

## **OPEN ISSUES:**

### **ACCOUNTS PAYABLE**

Robert Dugan made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Lorre Adams. A vote was taken the approval to do so was passed unanimously.

### **ACCOUNTS RECEIVABLE**

Previous months revenues were presented. Robert Dugan made a motion to accept the revenues as presented. Second: Rose Marie Wirtz. A vote was taken and the approval to accept the revenues was unanimous.

### **ACCOUNT BALANCES**

Approval of all account balances. Rose Wirtz made a motion to accept the account balances as presented. Second: Robert Dugan. A vote was taken and the approval to accept the revenues was unanimous.

### **Borough Foreman's Report:**

Borough Foreman was not in attendance at meeting to report.

Al Wirtz and Mike Brandl spoke on behalf of the Borough Foreman. Al Wirtz commented that he has been maintaining the grass cutting and thanked Mike Brandl for the nice work on the monuments on Kline Avenue and Mars-Evans Road.

Rose requested Al and Mike to look at the toilet in the bathroom in the Borough Building. It was not flushing properly. Mike said he would call Steve Stephens to come in and look at it. His services are reasonably priced. Sandy volunteered to contact him by texting him.

John Reed made a motion to accept the Foreman's Report. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

### **Police Report**

Rose asked if anyone had any questions to address to Dwayne relating to the Borough Police Department Report provided to the Council? There were no questions raised.

Robert Dugan made a motion to accept the Police Report. Second: Rose Wirtz. A vote was taken and the motion passed unanimously.



**Zoning/Code Enforcement Report:**

Sandy Cox, Zoning Officer, reported that she has made contact with various residents in the Borough relating to their specific issues. Residents were very receptive to her remarks regarding issues that needed to be discussed. Will discuss a couple of outstanding issues in the Executive Session.

Rose advised that Sandy was given a key to the Borough Office meeting room so that if she has to meet with a resident, she has the convenience of meeting at the Borough Office as it is more professional and convenient to all parties.

Rose Wirtz made a motion to accept the Zoning Report. Second: John Reed. A vote was taken and the motion passed unanimously.

**OLD BUSINESS:****Update on Quickbooks**

Rose advised that she and Arlene will officially be trained tomorrow (August 2), on the program.

**Highway Maintenance**

Russell Standard was in again a week ago this past Friday. They did some more dry chipping in a lot of areas where it was really apparent it was needed and they rolled that all that in as well (steel roller). They will monitor that. They will most probably be back out again on Friday, just depending on the weather. Rose advised that she was aware of the complaints about the dust from the gravel, but she stated that this is a project that we don't want to have to repeat for a good while and everyone really complained about the tar bubbles so we either have tar or we deal with dust. If anyone has a better idea Rose is open to suggestions. Rose further stated that actually, to the benefit of the residents, the sand that we got to try to take care of some of this was horrible. Rose reached out to Eric at Russell Standard and inquired what it would cost to the Borough when they came back in to dry chip Church Street and Staples as they were getting really bloody and Eric said he would take care of it for the Borough at no additional cost.

Rose asked Arlene to call two women who reside up on the cul de sac on Elgin Court as they called to complain that they had tar everywhere in their area. Rose will try to personally go up and inspect the area tomorrow, after training. She told Arlene to further advise the callers that the Borough's truck is in for maintenance and determine what the Borough can do as soon as the truck is back from repair.

**Truck Maintenance**

Truck is not back yet from Baierl Ford. Have not heard from them as of today. Will pick up when it is ready.

### **Veterans Memorial**

Crystal Huffman reported on status of Veterans Memorial.

Benches are shipping this week. They should be received by August 19. Bricks are going into production between August 8-12 and there is a two weeks' production time turnaround for those. By the end of this month, we should be receiving the bricks. Crystal advised the need to find somewhere to put the pallets in the garage because they do say to put them "under cover." She cannot get an actual date for delivery but once they are moving on the truck, company can be called to get a "3 hour window" as to when they are going to be delivered. Crystal had to change to red brick rather than tri-color because of delivery delays.

Rose asked if the bricks would need to be treated periodically. Crystal said she did not see in anything in her research to indicate they needed to be treated.

Bronze Centerpiece was shown to Council members.

### **NEW BUSINESS**

#### **Backhoe repair**

A couple of hydraulic hoses are leaking on the backhoe. Chuck Nock, who has done a lot of work on Borough's backhoe over the years, is going to stop by and look at the backhoe.

#### **Correspondence received regarding MWAAT/BCRSA Sewage**

Rose said, based on the information the residents received in the mail regarding the possible sale of the MWAAT, she asked Solicitor Tom Smith to draft a letter to be sent to Adams Township stating the Borough's concerns and opposition. Rose read the letter to the Board.

Rose asked Shawn if he had any further questions. He said he did not. Rose explained at this point a letter of opposition is all Callery Borough can do. Rose said she will continue to follow this.

A motion was made by Mike Brandl to send letter as written to Adams Township. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

#### **Computer Update**

Rose asked Arlene to speak about purchasing a new computer system and the benefits of installing a new computer. The cost is \$1,235.00

A motion was made by Mike Brandl to proceed with purchasing new computer. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

**September Meeting date**

Rose just wanted to remind all Council members that September meeting will be held on Tuesday, September 6 because of Labor Day Holiday.

At the request of Rose Wirtz to go into Executive Session, a motion was made by Mike Brandl to go into Executive Session. Second: John Reed. A vote was taken and the motion passed unanimously.

**Council went into Executive Session at 7:35 P.M. for purpose of discussing some litigation matters.**

**\*\*\*Regular Council Meeting reconvened at 8:15 P.M.**

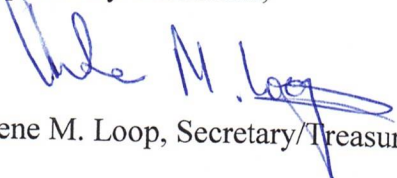
A motion was presented to support the Code Enforcement Officer's ruling and procedure to continue to pursue course of action discussed regarding the family who have chickens on their residence property that are required to be removed.

A motion was made by Mike Brandl to approve the motion. Second Robert Dugan. A vote was taken and the motion passed unanimously.

**With no further business to discuss:**

Robert Dugan made a motion to adjourn at 8:25 P.M. EST Second: Rose Wirtz. A vote was taken and the motion passed unanimously.

Respectively Submitted,

  
Arlene M. Loop, Secretary/Treasurer