

**Callery Borough Meeting Minutes**  
Regular Monthly Meeting

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July 5, 2022

Members Present: Don Adams (Meetings 2022-6) Lorre Adams (Meetings 2022-6) Mike Brandl (Meetings 2022-6) Robert Dugan (Meetings 2022-6) John Reed (Meetings 2022-6) Crystal Huffman (Meetings 2022-4) Mayor Al Wirtz (Meetings 2022-6) Rose Marie Wirtz (Meetings 2022-6)

Members Not Present: Crystal Huffman

Visitors: Mary McIntyre

Meeting was called to order @ 7:00 PM by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.  
Roll call was taken.

Previous month's MEETING MINUTES were reviewed and changes, if any were noted. John Reed made a motion to accept the meeting minutes as presented. Second: Rose Marie Wirtz. A vote was taken and the motion passed unanimously.

**OPEN ISSUES:**

**ACCOUNTS PAYABLE**

Robert Dugan made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Lorre Adams. A vote was taken the approval to do so was passed unanimously.

Previous months revenues were presented. Robert Dugan made a motion to accept the revenues as presented. Second: Rose Marie Wirtz. A vote was taken and the approval to accept the revenues was unanimous.

**Borough Foreman's Report:**

Borough Foreman was not in attendance at meeting to report.

Al Wirtz mowed the grass in addition to some weeding around the buildings and under the flag.

Rose said she received a call the battery on the tractor was dead and there was a significant buildup of corrosion on the terminals along with a bolt that was broken off. Rose said that she and Al went to M&R on June 20<sup>th</sup> to purchase a new battery and the bolt. Al and Mike installed the battery on Saturday, June 25, and figured out the operation of the mower. Al did the mowing. Mike noted there is a leak of some sort under the truck. Mike checked the fluid levels in the truck and saw no problems with the levels. Rose will schedule an appointment to have Baierl look at the truck and do an oil change.

Rose advised she was notified by Randy Hoffman that he was not going to be able to work for the Borough due to time constraints. Rose will speak to Will to see if he is still on board. Council discussed advertising possibly on Indeed. A notice will also be posted at the post office. Lorre Adams suggested social media. Rose said that, personally, she would prefer not to get involved with social media. Rose will talk to Matt Irvin about putting it on the Borough's web page. Robert Dugan asked about the Butler Eagle. Rose said it is very expensive to advertise there. Mike Brandl will check with a couple of guys he works with to see if they would be interested in some part time work. They would also have experience with operating the equipment. Rose said they cannot hire anyone under eighteen (18) years of age due to insurance issues and even with that they will not be able to work without supervision. Council decided to advertise on Indeed for \$13.00/hr.

Rose also suggested perhaps the Borough should consider possibly a lawn service if we have no success in finding any workers. Mike Brandl said this would have to be advertised as it will be costly. This will be looked into possibly for next year.

Rose said she and Al purchased a reflector to be put at the well head and Al spray painted it with florescent paint. Rose also said she is looking into signs to place at the gravel bins.

Robert Dugan made a motion to accept the foreman's report. Second: John Reed. A vote was taken and the motion passed unanimously.

### **Police Report**

No Police Report is available. Update on Matt. He is doing well after his surgery.

### **Zoning:**

Sandy Cox, Zoning Officer, was unable to be in attendance at meeting with her zoning report. She did report to Rose that she had sent a letter to a family because they have chickens that have to be removed. She is continuing to follow up with the gentleman who owns the trailer on Staples.

Robert Dugan made a motion to accept the zoning report. Second: Lorre Adams. A vote was taken and the motion passed unanimously.



## **OLD BUSINESS:**

### **Street Chipping Work**

First phase of street work was done by Russell Standard on Friday, July 1. Rose is not doing any notices before they come in, because they are putting down chips at that time only because they are watching the heat temperatures because the hotter it gets, the greasier the roads get. They put down chips from Mars Evans City Road to Main Street, all of Center, Main Street and Railroad Street and they did Main Street to Herr-Voss. It worked out well—they came in around noon. They rolled it and it looks good. They will be back in probably following Friday to review everything. They want to check the areas where it may need another round of chipping. They do not want to have it vacuumed yet and when it is vacuumed, it will strictly be vacuumed—there will be no sweeping. Once they are satisfied with the stability, they will come in and will do one layer of CO-AG on those three (3) streets and it will be re-chipped and will all be rolled with steel rollers and rubber. Hopefully, that will solve our problem. Russell Standard has been in contact with Rose. Rose has been checking streets every day and advised there is an amazing difference already.

Robert Dugan made a motion to accept the street sweeping report. Second: Lorre Adams. A vote was taken and the motion passed unanimously.

### **Update on Quick Books Plus/Sage Accounting**

Rose advised that we do have our account established with Quick Books Plus. We also had to renew an additional six (6) months with Sage because the first half of the year is with Sage and they were only giving us twenty (20) days after cancellation to change, etc., otherwise, it would only be in “read only” status. We cannot lose that ability to be able to go into Sage to make changes through the remainder of the year. Beth, from our accountant’s office, is scheduled to come into our office on Tuesday, July 12, to train us on Quick Books Plus. Therefore, we will run parallel with Sage until the end of the year.

## **NEW BUSINESS:**

### **Truck Status**

Al Wirtz got a load of limestone gravel and it just would not spread, so he called Jeff to advise him.

### **Colonial Window Grids**

Rose removed the Window Grids from the windows because of the difficulty of cleaning the windows, etc. Requested discussion as to whether or not anyone wants to keep the grids on windows. No one replied to keep the grids, therefore Rose asked for motion to keep grids off the windows permanently.

A motion was made by John Reed to dispose of the Colonial Grids. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

**Fireworks**

Lorre Adams stated that she did not feel it safe for people putting large fireworks off so close to town, and they are doing it by the gravel pit. She worries about someone's house catching fire. Feels it is a safety issue because it has been so dry.

Rose asked Lorre to write her concerns on a complaint form and give it to Matt Irvin for him to look into further.

**Street Chipping Notices**

Robert Dugan asked about giving notice about street sweeping. Rose advised that Matt has been going door to door to notify residents about street sweeping in the past, but because of the road work project that is presently ongoing, it is difficult to have enough notice to post signs.

**Veterans Memorial**

Crystal Huffman was unavailable to attend meeting tonight. Rose asked if John Reed had any updates on the Veterans Memorial. The new plaque came in—it weighs about 30 pounds. It looks really nice.

**Borough Bank Accounts To Be Moved To A New Bank**

Rose advised that PNC Bank had erroneously sent a check payable to the Butler County Treasurer to the Coroner's Office. The person from the Coroner's Office notified the office that she personally delivered the check to County Treasurer's Office. She further stated that the Bank was very uncooperative when speaking to her. Also, our PNC Bank credit card has been compromised at least three (3) times. Additionally, their rates are not competitive. Rose feels it is time to consider moving the Borough's accounts to another bank. Arlene advised that she, in the past, has worked with First Commonwealth Bank and they were a very good Bank to work with. Rose suggested that we start checking into alternate banking options and asked if anyone had a problem with moving accounts. No one had any issues with this. Arlene will check into this and keep the Council updated.

**Council went into Executive Session at 7:35 P.M. to discuss possible litigation.**

**\*\*\*Regular Council Meeting reconvened at 8:26 P.M.**

Lorre Adams inquired as to Bridge status as to when it would be completed. Rose advised that per Matt Erwin, target date is maybe 2024. Rose will call District to see if she can get any additional information.



### **Additional old Business from Council**

### **Additional New Business from Council:**

Al Wirtz inquired if people in the Borough who have done work for the Borough can be compensated in lieu of Jeff being unable to work at this time, but with the possibility of just doing snow removal for the Borough when needed throughout the Winter season. There was discussion among the Council Members as to whether or not anyone in the Borough, including Council Members and/or elected officials, can be paid for work they perform for the Borough and it was generally agreed that people in the Borough, including Council Members and/or elected officials, can be paid. It was further discussed the amount of hourly compensation that should be paid and the rate of \$13.00/hr. was discussed, but that Mike Brandl expressed that an hourly rate of \$15.00/hr. would be a more reasonable wage.

Pennsylvania Borough Code states that municipalities with a population of less than 3,000 allows elected officials to act as employees and be compensated.

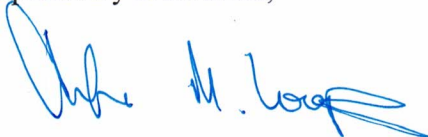
Robert Dugan made a motion that anyone either in the Borough or Council, including elected officials, can perform work for the Borough that a typical hourly employee would be hired to do. Second: Lorre Adams. A vote was taken and the motion was passed unanimously. NOTED that Rose Wirtz recused herself from the discussion and vote.

**Note: A further Motion was made by John Reed to add to the Agenda the discussion that compensation can be paid, as an hourly employee, to anyone in the Borough, including Council Members and elected officials that perform work for the Borough. Second: Lorre Adams. A vote was taken and the motion was passed unanimously.**

### **With no more business to discuss:**

John Reed made a motion to adjourn at 8:38 PM EST Second: Robert Dugan. A vote was taken and the motion passed unanimously.

Respectively Submitted,



Arlene M. Loop, Secretary/Treasurer

