

Callery Borough Meeting Minutes
Regular Monthly Meeting

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June 6, 2022

Members Present: Don Adams (Meetings 2022-5) Lorre Adams (Meetings 2022-5) Mike Brandl (Meetings 2022-5) Robert Dugan (Meetings 2022-5) John Reed (Meetings 2022-5) Mayor Al Wirtz (Meetings 2022-5) Rose Marie Wirtz (Meetings 2022-5)

Members Not Present: Crystal Huffman

Visitors: Mary McIntyre, Sandi Cox, Zoning Officer, Dan Dietrich, Alan and Carol Grady; Larry Kaufman

Meeting was called to order @ 7:00 PM by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.
Roll call was taken.

PUBLIC COMMENTS:

Dan Dietrich was the first speaker to be recognized. He was also representing Carol and Alan Grady. Dan Expressed concern regarding the ten (10) ton weight limit on Breakneck Street. He feels this weight limit is/will be a deterrent for the properties owned by himself and also by Carol Grady. Although both businesses are in Adams Township, Breakneck Street is the only road that allows them access. Mr. Dietrich reminded Council that both he and Bill Long contributed to the cost of an upgrade to the road and continued he would be willing to contribute, again, to additional upgrades to allow for an increase in the weight limit. Al Wirtz asked what they were looking at as far as a weight increase. Mr. Dietrich said 80,000 pounds which would increase the weight limit to 40 tons. Rose said the weight limit posted was determined by an engineering study the Borough had done prior to the additional asphalt being put down 3-4 years ago. That study, including core samples, determined the weight limit. Rose also stated that the study cost the taxpayers approximately \$17,000. Mike Brandl asked if that included the bridge or was that just on the road. Rose would reach out to Baker Engineering for the information.

Solicitor Tom Smith commented adding an additional 3 ½ inches of asphalt will not change the weight restrictions as far as the residents are concerned. Tom suggested the engineer be contacted to review the work done by them previously. Mr. Dietrich asked if he could have a copy of the core sample study. Council agreed to this. Rose will reach out to the engineer. Rose further stated she, personally, is not willing to spend any additional monies for further engineering studies since the businesses located at the end

of Breakneck Street, are solely located in Adams Township. Rose asked if Mr. Dietrich or the Gradys had ever approached the Township about an alternate route to enter the property at another location? Mr. Dietrich said no. Rose further stated that the weight limit signs, currently posted will not be removed. Mr. Dietrich thanked Council for their time and he and the Gradys left the meeting.

Next guest speaker was Larry Kaufman who is a board member of the MWAAT and said he was attending the meeting to give the Borough a few updates/concerns. Larry has been on the MWAAT board for 22 years. He explained until 2 ½ years prior, the five members consisted of two Adams Township supervisors. It now consists of three. The Township recently has made requests to the authority regarding free or reduced water rates to the fire departments servicing the Township as well as the park and the municipal building. The Township also does not want to pay the cost of fire hydrants. To maintain income, the authority will have to add a \$2.00 hydrant fee to each resident's bill. Callery Borough will no longer be billed the annual hydrant fee. The Township asked the authority to install a new waterline into the park and the Authority to absorb the cost which the board voted on.

Larry continued to advise that Adams Township has now requested an appraisal be conducted on both the Water Authority as well as Breakneck Sewer Authority. Larry also advised that PA American Water has gotten involved but that no information was given as it's all confidential. Now the question...is the Township looking to sell the water authority. Rose said she did a bit of checking on PA American rates and currently they are charging \$13.10/per thousand gallons which would be a major increase over the Authority's rates. Rose also said PA American is also struggling with a failing system in many areas. Larry assured Council he will keep us updated as information becomes available.

Previous month's MEETING MINUTES were reviewed and changes, if any were noted. Robert Dugan made a motion to accept the meeting minutes as presented. Second: Mike Brandl

A vote was taken, and the motion passed unanimously.

ACCOUNTS PAYABLE

Robert Dugan made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Lorre Adams. A vote was taken the approval to do so was passed unanimously.

Previous months revenues were presented. Robert Dugan made a motion to accept the revenues as presented. Second: Mike Brandl. A vote was taken and the approval to accept the revenues was unanimous.

Borough Foreman's Report:

No report given.

Robert Dugan made a motion to accept the foreman's report. Second: Lorre Adams. A vote was taken and the motion passed unanimously.

Mower Bill:

Mower was repaired. Bill was for \$1,034.00 for normal wear and tear.

Drill Press:

Have old drill press that serves no purpose. Rose suggested to sell it. Minimum to sell it for \$65.00.

Street Lights:

Lorre Adams said she received a call from a resident regarding a street light that wasn't working. Rose said anyone can report a streetlight out. It doesn't have to be the Borough that does so. Rose said there is a number on each pole. Anyone can take down the number and call the power company.

Well Head

Rose addressed with Jeff about putting a reflector on Well Head and spraying painting it with florescent paint.

Gravel Bins

Rose also suggested posting a "keep off sign."

T-Shirts/Hats Order

Linda asked Jeff how many tee shirts need to be ordered and what size. Jeff said to order six (6) shirts (all large) and three (3) hats.

Mike Brandl made a motion to approve. Second: by Robert Dugan
A vote was taken and the motion passed unanimously.

Police:

Everyone received a detailed report from Chief of Police, Matt Irwin.

Also, Matt knocked on doors relative to sweeping of streets.

Rose made a motion to accept the police report. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

Zoning:

Sandy Cox, Zoning Officer sent out several letters and made couple of phone calls. Rose inquired as to how many letters does she typically send out to same people before citing them. She tries to work with people if they call her and try to work with her. Only one residence property she may proceed on. There was only one big residential property that has been a problem has been sold.

Mike Brandl made a motion to accept the zoning report. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

One question from Sandy Cox, did Borough ever receive zoning letter back from the Sedoris Hearing Board Decision. Rose replied that nothing has been received. Sandy Cox will call Sarah Hancher to follow up.

New Business:

Rose updated Council on possibly switching the accounting program (Sage) to Quick Books Plus. A program change was recommended by the Accountants due to it being much more user-friendly. It also appears there is a possibility of Sage being phased out. Rose did a cost comparison on the programs as well. At renewal in July, the cost of Sage will be \$1,358.00, which is an increase of \$78 from last year. The cost for Quick Books Plus will be \$720 for the first year. Included in this is a 50% discount for the first three months. The next year, barring any increase, the cost would be \$864. Rose also added there is a payroll program that is offered by Quick Books that would allow payroll to be done in house. Rose suggested looking into that at a later time and focusing on the accounting program. If Counsel agrees to this, we can begin using Quick Books, effective starting July 1 and slowly integrate the first six months.

A motion was made by Bob Dugan and seconded by Rose Marie Wirtz to switch the accounting program to Quick Books Plus, effective July 1, 2022. Seconded by Rose Marie Wirtz. A vote was taken and the motion passed unanimously.

Rose also asked Council for permission to train on the new accounting program so there is another person who is able to step in in the event of illness. Robert Dugan made a motion to permit Rose to also train. Seconded by Lorre Adams. A vote was taken and the motion passed unanimously.

Windows Cleaned

Windows were cleaned inside and out and removed the screens and put them back. Cost was \$125.00.

Veterans Memorial

Crystal Huffman was unavailable to attend meeting tonight, so Rose asked if John Reed had any updates on the Veterans Memorial. It was suppose to be started in June, weather permitting. Crystal sold 130 bricks. Collected \$6,000.

IT Increase

Our It Company fees have increased from \$350.00 to \$415.00 per month.

Address Issue-Mail Routing

Received e-mail from post office relative to double street numbers (Center Street) problem. Post Master from Evans City is reaching out to resolve the problem.

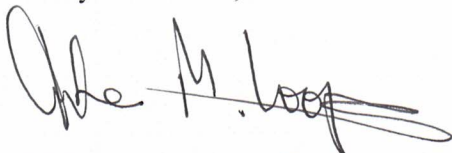
Old Business:

Rose updated Council regarding her meeting with Eric and Brian from Russell Standard. They examined the roads (Railroad, Center and Main). Rose explained what they are proposing to do which is to do a dry chip and roll that into the roads. They would then have any excess vacuumed (they are going to use the gravel from the sweeping last year plus more and determine if they should use #8, #9 or a combination). They will then do a layer of CO-AG on those same three streets and a layer of chips. These will also be rolled in. They would like to hold up on the Fog seal so they are able to watch the streets over the next several weeks.

Additional old Business from Council**Additional New Business from Council:****With no more business to discuss:**

John Reed made a motion to adjourn at 8:27 PM EST Second: Robert Duggan. A vote was taken and the motion passed unanimously.

Respectively Submitted,



Arlene M. Loop, Secretary/Treasurer

