

Callery Borough Meeting Minutes
Regular Monthly Meeting

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April 7, 2025

Members Present: Don Adams (Meetings 2025-4) Linda Wearing (Meetings 2025-4) Mike Brandl (Meetings 2025-3) Robert Dugan (Meetings 2025-4) John Reed (Meetings 2025-4) Crystal Huffman (Meetings 2025-2) Mayor Al Wirtz (Meetings 2025-4) Rose Marie Wirtz (Meetings 2025-4)

Members Not Present: None

Visitors: Mary McIntyre

Meeting was called to order @ 7:00 P.M. by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.

Rose reminded all present that the meeting is electronically recorded and advise if anyone intends to tape the meeting we need to be advised.

Roll call was taken.

OPEN VISITOR COMMENTS: None.

Previous month's meeting minutes were reviewed and changes, if any, were noted. Robert Dugan made a motion to accept the meeting minutes as presented. Second: Linda Wearing. A vote was taken and the motion passed unanimously.

ACCOUNTS PAYABLE

Robert Dugan made a motion to approve bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Linda Wearing. A vote was taken and the motion was passed unanimously.

ACCOUNTS RECEIVABLE

Previous months revenues were presented. Robert Dugan made a motion to accept the revenues as presented. Second: John Reed. A vote was taken and the motion passed unanimously.

ACCOUNT BALANCES

Approval of all account balances. Robert Dugan made a motion to accept the account balances as presented. Second: Don Adams. A vote was taken and the motion passed unanimously.

Borough Foreman's Report:

Al stated that he and Mike both got some prices on the "Man Door" on the north end of the garage, which is rusted through. Of the three (3) price quotes that were received, the best price quote was from Thomas V. Giel Garage Doors, Inc. Gibsonia, which was \$2,243.00 (installed), but does not include hardware which would be approximately an additional \$200.00.

Rose Marie Wirtz made a motion to award the job to Thomas V. Giel Garage Doors, Inc, Gibsonia to replace the "Man Door" in the garage at the installed price of \$2,243.00, but does not include hardware which costs approximately \$200.00, but will try to use the existing hardware, and if it cannot be used, then new hardware will be purchased for cost of approximately of \$200.00. Second: Robert Dugan. A vote was taken and the motion was passed unanimously.

Al and Mike will start working on lawn maintenance (mowing, etc.).

Rose asked Al about the status of the Handicap Parking sign and he advised that it is back order because of change over of machines, etc. There there is additional wordage that is also to be added on the sign.

Robert Dugan made a motion to accept the Foreman's Report as presented. Second: Rose Marie Wirtz. A vote was taken and the motion passed unanimously.

Zoning/Code Enforcement Report

Sandi Cox reported on the status of the Lutz Subdivision Project. Jeff Lutz has completed the initial plans for the Subdivision Plan. Sandi advised Lutz that the Borough will not proceed forward on its end until the balance due and owing to Borough in the amount of \$1,208.50 is paid in full. The County has reviewed the plans but will not be released to him until he pays their required fee. The Borough needed a letter from the County that the required fee is to be paid before release of the plans, which has been paid.

Sandi noted in doing a drive-by checking on the property, that Lutz was unloading various materials (dirt, stone, etc.) on the property, as he was not allowed to do any work on the property. Sandi is asked the Borough Solicitor, Tom Smith, to send a letter to Lutz, to formally advise him that all materials will have to be removed and no work can be done on the property until the required approval and permits have been issued.

In addition, Sandi advised that there are two people who have been applied for permits. One is for a deck and the other one is for an addition and a pool building, which will be processed through the Borough's Building Inspector.

Robert Dugan made a motion to accept the Foreman's Report as presented. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously.

Police Report

Matt Irwin reported that that District Attorney Rich Goldinger provided a donation of \$5,000 for the body-worn cameras. This will allow the purchase and the use of the cameras under budget for the duration of the contract.

Matt had nothing further to report. All matters were professionally handled by the Officers.

Al Wirtz advised that he received a letter from Mayor Gregg Hartung of Mars Borough, relative to Mars Borough's need for help from additional officers in other Boroughs/Townships for events that occur in Mars Borough and to confirm that Chief Matt Irwin from Callery Borough would be interested in assisting and that confirm that the Callery Borough Council are willing to do so. A copy of the letter was given to Matt for his information and file. In addition, there was addressed in the letter what the hourly rate to be for Callery's police officers and that Callery Borough would bill Mars Borough for the time and expenses related to the service. Solicitor Tom Smith received a copy of the letter to review relative to the payment(s) to be made to Callery Borough.

Mike Brandl made a motion to accept the Police Report. Second: Linda Wearing. A vote was taken and the motion passed unanimously.

EMC Report

No report for the meeting.

OLD BUSINESS:

Review Zoning Ordinances (Update)

Rose reminded Council members to once again to take some time to look over some of the Ordinances, especially the "zoning" Ordinances since there appears a lot of grey areas in those Ordinances.

Breakneck Culvert – (Update)

A report was given to the Council Members received from HRG from relative to the inspection they did of the culvert under Breakneck Street. Since the previous inspection on March 4, 2025, the gap does not appear to have moved. Due to the pattern of the gap,

it is possible that the cause is a production imperfection. There are no signs of the pipe being subjected to heavy loads. The pipe has maintained its original shape. The report reflected that the asphalt did not show any visible signs of wear or settlement in the area

of the culvert. It is suggested in HRG's report replacing the pavement over the culvert with reinforced concrete if the Borough is concerned with the heavy loads over time and because of the shallowness of the culvert. The Borough and HRG will continue to monitor the culvert at regular intervals or survey the ends of the pipe to compare with the as-built shots to confirm the culvert has not moved since installation.

Monument Dedication

Crystal gave a status on the Memorial Dedication which is scheduled for May 18, 2025, at 1:00 P.M. Rose asked Crystal regarding the status of the plaque for the Memorial. Crystal said that she was check on with the company that is making the plaque. Rose and Crystal will discuss refreshments for the Dedication.

NEW BUSINESS

Water Allocation Application – MWAAT increase of purchasing water from Municipal Authority of Borough of West View

The Borough received a letter from Department of Environmental Protection has received an application from the Municipal Water Authority of Adams Township, wherein the applicant is requesting the right to purchase 2,500,000 gallons per day from the Municipal Authority of the Borough of West View. The DEP is asking for any comments or concerns within thirty (30) days from March 20, 2025.

Rose make a motion that Callery Borough will notify the Department of Environmental Protection has no problems with the Municipal Water Authority of Adams Township, Butler County with the purchase of 2,500,000 gallons per day from the Municipal Authority of the Borough of West View.

ARPA Project & Expenditure Report Due

The Borough received during the COVID epidemic a total of approximately \$39,000.00 which was given depending upon the size of a municipality's population, size, etc. It was wrongly assumed that it was just "free" money, but just like any "free" money or any free grant(s), like the grant received toward the culvert project that was done, you still have to do a breakdown exactly of what the monies were spent for. When the first monies initially went out in 2022, it came with a list of three things it could be used for, and then subsequently they said you could use it for other things, then pretty much by the end of it all you could use it for anything and we had to report the use. Again, everyone thought it was free money. Since a report was never submitted to the Treasury relating to the use of the funds by the Borough, we now had to contact the US Department of Treasury and they assigned us a case number in order to properly log into our account with the Treasury Department. There is a tutorial Webinar online on Wednesday at 2:00 P.M., which Rose will be attending to assist in the preparation of the report. The required report is due by the end of April. Rose verified we have additional time to file the report because the Borough is doing its due diligence if we cannot file the report by the end of April. The Borough has to account for the monies that we received, but all of the projects that the Borough did when monies were initially received could not be used for those projects, but we could put the monies into our General Fund, and could be subsequently