

Callery Borough Meeting Minutes

Regular Monthly Meeting

www.calleryborough.com

JUNE 2, 2025

Members Present: Don Adams (Meetings 2025-6) Linda Wearing (Meetings 2025-6) Mike Brandl (Meeting 2025-5) Robert Dugan (Meetings 2025-5) John Reed (Meetings 2025-6) Crystal Huffman (Meetings 2025-4) Mayor Al Wirtz (Meetings 2025-6) Rose Marie Wirtz (Meetings 2025-6)

Members Not Present: None

Visitors: Mary McIntyre, Callery Volunteer Fire Department Craig Huffman and Chief Curt Huffman

The meeting was called to order at 7:00 P.M. by Rose Marie Wirtz

Everyone in attendance recited the Pledge of Allegiance.

Rose reminded all present that the meeting is electronically recorded and advised if anyone intends to tape the meeting, we must be advised.

Roll call was taken.

OPEN VISITOR COMMENTS: Craig and Curt Huffman were in attendance to review the addition being added to the fire hall. It was advised not to proceed with the entrance from the hall into the addition until all approvals and inspections had been passed. Sandi Cox advised that with the addition, they were beyond the allowed coverage.

MINUTES FROM PREVIOUS MONTH: The meeting minutes from the previous month were reviewed, and changes, if any, were noted. Mike Brandl made a motion to accept the meeting minutes as presented. Second: Robert Dugan. A vote was taken and the motion passed unanimously.

ACCOUNTS PAYABLE

Robert Dugan made a motion to approve the bills that were paid after the regular scheduled meeting and pay those coming due prior to the next regular scheduled meeting. Second: Crystal Huffman. A vote was taken and the motion passed unanimously.

ACCOUNTS RECEIVABLE

Previous months' revenues were presented. Robert Dugan made a motion to accept the revenues as presented. Second: Mike Brandl. A vote was taken and the motion passed unanimously.

ACCOUNT BALANCES

Approval of all account balances. Robert Dugan made a motion to accept the account balances as presented. Second: Linda Wearing. A vote was taken and passed unanimously.

Borough Foreman's Report

A1 advised that the man door was to be received by Thursday and could potentially be installed as early as Friday.

The handicap signs at the borough building have been installed.

The chainsaw has been purchased at a cost of \$428.00.

The borough received a complaint from Chuck Cahall regarding the dust caused by A1 concrete trucks using Breakneck. Rose will contact Tiffany with A1 concrete.

Crystal Huffman made a motion to accept the Foreman's Report as presented. Second: Rose Marie Wirtz. A vote was taken and the motion passed unanimously.

Zoning/Code Enforcement Report

Sandi Cox reported that there were stakes put on a Main Street property near HerrVoss. She will continue to watch for any further progress. Rose Marie Wirtz made a motion to accept Zoning Report. Second: Mike Brandl. A vote was taken, and the motion was passed unanimously.

Police Report

Chief Matt Irvin reported that the Friends Helping Friends was successful without incident.

Officer Brucker has returned to duty.

The solicitors who have been in town have been cited for their actions on May 10th.

Chief Irvin also warned of a bear that has been sighted within the borough.

Robert Dugan made a motion to accept the police report. Second Rose Marie Wirtz.

A vote was taken, and the motion was passed unanimously.

EMC report

Nothing to report

OLD BUSINESS

Breakneck Street Paving

The bids were opened for the work to be done on Breakneck. Holbein at \$29,078.50 and Hales Excavating at \$29,172.00. After a brief discussion Council through a motion by Rose Marie Wirtz and seconded by Robert Dugan to reject both bids.

Al Wirtz noted the bidder was to work out, separate from the bid, a cost to add a riser to the manhole on Breakneck. This was not received.

Monument

Crystal Huffman will check up on the whereabouts of the bronze plaque.

Mileage

Crystal Huffman made a motion to approve the mileage for Rose Marie Wirtz to be paid for her QuickBooks training in Meadville. Second: Robert Dugan A vote was taken the motion was passed unanimously.

NEW BUSINESS

A complaint has been filed regarding loose dogs in town. A notice will be posted at the Post Office.

Chief Matt Irvin will post the No Knock form on the Callery Borough website as well as posting at the Post Office.

Chief Irvin also informed us that if solicitors come to your door without a permit to call 911 to report.

EXECUTIVE SESSION

Rose Marie Wirtz made a motion to go into Executive Session at 9:21 P.M. Seconded by Robert Dugan.

Robert Dugan made a motion to go out of Executive Session at 9:35 P.M. Seconded by Rose Marie Wirtz.

Secretary

Crystal Huffman made a motion to accept Sommer McIntyre for the position of Secretary/Treasurer at a rate of \$20 per hour. Second: Robert Dugan.

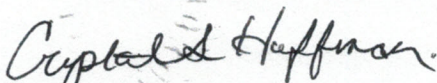
ADJOURNMENT

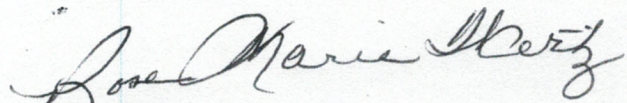
Mike Brandl made a motion to adjourn the meeting. Second: Robert Dugan.

The meeting adjourned at 9:39 P.M.

A vote was taken, and the motion was passed unanimously

Respectfully submitted,


Crystal Huffman


PRESIDENT