

Callery Borough Meeting Minutes
Regular Monthly Meeting

www.calleryborough.com

March 3, 2025

Members Present: Don Adams (Meetings 2025-3) Linda Wearing (Meetings 2025-3)
Mike Brandl (Meetings 2025-2) Robert Dugan (Meetings 2025-3) John Reed (Meetings
2025-3) Crystal Huffman (Meetings 2025-(1) Mayor Al Wirtz (Meetings 2025-3) Rose
Marie Wirtz (Meetings 2025-3)

Members Not Present: Mike Brandl

Visitors: Mary McIntyre

Meeting was called to order @ 7:00 P.M. by Rose Marie Wirtz.

Everyone in attendance recited the Pledge of Allegiance.

Rose reminded all present that the meeting is electronically recorded and advise if anyone
intends to tape the meeting we need to be advised.

Roll call was taken.

OPEN VISITOR COMMENTS: None.

Previous month's meeting minutes were reviewed and changes, if any, were noted.
Robert Dugan made a motion to accept the meeting minutes as presented. Second: John
Reed. A vote was taken and the motion passed unanimously.

ACCOUNTS PAYABLE

Robert Dugan made a motion to approve bills that were paid after the regular scheduled
meeting and pay those coming due prior to the next regular scheduled meeting. Second:
John Reed. A vote was taken and the motion was passed unanimously.

ACCOUNTS RECEIVABLE

Previous months revenues were presented. Robert Dugan made a motion to accept the revenues as presented. Second: Linda Wearing. A vote was taken and the motion passed unanimously.

ACCOUNT BALANCES

Approval of all account balances. Robert Dugan made a motion to accept the account balances as presented. Second: Rose Marie Wirtz. A vote was taken and the motion passed unanimously.

Borough Foreman's Report:

Al stated there was nothing specifically to report.

Linda Wearing had a question about the maintaining of alleyways. The Borough Code says that the alleyways are not required to be maintained by the Borough but she is concerned as a senior citizen that there is difficulty to walk the due to the condition of the alleyway(s) (i.e. ice, muddy, etc.). Rose stated that they would discuss further as to what the Borough can do to maintain it to make it safer to be able to walk on.

Robert Dugan made a motion to accept the Foreman's Report as presented. Second: Crystal Huffman. A vote was taken and the motion was passed unanimously.

Zoning/Code Enforcement

Sandi Cox, Code Enforcement Officer said she was glad the 120 day extension was agreed to between Jeff Lutz and Borough, because the paperwork is still sitting on people's desks for review/processing, etc. Also, the Lutz has been billed for the engineering costs, etc.

John Reed made a motion to accept the Zoning/Code Enforcement Officer's report. Second: Rose Marie Wirtz. A vote was taken and the motion passed unanimously.

Police Report

Matt Irwin reported that Chief Lint with Mars Borough Police has requested assistance with coverage for special events in Mars Borough for 2025, due to a massive lack of manpower. Mayor Hartung is drafting a letter requesting such. These events are reimbursed by the vendors and Callery Borough will be reimbursed by Mars Borough for any payroll/costs.

District Attorney Goldinger has agreed to match \$5,000.00 for body-worn cameras to be purchased from Utility Cameras, Inc.

Robert Dugan made a motion to accept the Police Report. Second: Crystal Huffman. A vote was taken and the motion passed unanimously.

EMC Report/Update

Rose advised that at her request, asked Tom Smith spoke to Amy Marree and got everything straightened out relative an intergovernmental agreement form that needs to be completed and signed for filing with the Commonwealth. He drafted a Resolution Requesting an Emergency Management Coordinator be Appointed to Plan, Administer, and Operate Callery Borough's Emergency Management Program and that person is Christine Clutter who is quite qualified. Rose asked for a Motion to adopt Resolution 2025-01 to appoint Christine Clutter as Emergency Management Coordinator.

Robert Dugan made a Motion to adopt Resolution No. 2025-01 to appoint Christine Clutter as Emergency Management Coordinator. Second: Crystal Huffman. A vote was taken and the motion was passed unanimously.

Robert Dugan made a Motion to accept the EMC report. Second: Don Adams. A vote was taken and the motion was passed unanimously.

OLD BUSINESS:

Review Zoning Ordinances (Update)

Rose has asked Council members to once again to take some time to look over some of the Ordinances, especially the "zoning" Ordinances since there appears a lot of grey areas in those Ordinances.

NEW BUSINESS

Callery Pump Station Replacement Project – Letter of Support

Rose received a request made by HRG for a "letter of support" from the Borough relating to Pennvest's application for the Evans City Water and Sewer Authority's Callery Pump Station Replacement Project, which Rose had Tom Smith to review prior to her signing it. The proposed Project will include the replacement relocation of the system's existing pump station.

WoodHyrst, Inc. (Annual Renewal Contract)

The Borough received an annual renewal contract, which does an overall maintenance of the Borough's generator. The annual contract price is \$325.00. Rose asked for a motion to accept the annual renewal price.

Robert Dugan made a motion to approve the renewal of the annual renewal maintenance contract with WoodHyrst, Inc. in the amount of \$325.00. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously.

Co-Stars Salt Contract Renewal (August, 2025-July, 2026)

The Borough received Co-Stars Contract Renewal and after discussion it was agreed by Council to sign, and if the Borough is required to purchase salt, then the Borough will take one (1) load only, which is cheaper than purchasing from an outside supplier other than through Co-Stars. Rose will double-check with John from Adams Township relative to having it stored with them, which Rose feels should not be a problem.

Rose made a motion to agree to signing the Co-Stars Salt Contract Renewal contract for the August, 2025 – July, 2026 year and that the Borough will take only one load, if mandated. Second: Linda Wearing. A vote was taken and the motion was passed unanimously.

Callery Volunteer Fire Company Appreciate Dinner (March 22, 2025)

Invitation to Borough council Members (RSVP March 7, 2025)

The Callery Volunteer Fire Company extended an invitation to the Borough and Rose checked with the Council Members who would like to attend.

MS4 Waiver Request Approval Received

Rose advised that the Borough finally received notification from the Pennsylvania Department of Environmental Protection approving the Borough's request for a "permit waiver" for an NPDES permit for the Borough's small Municipal Storm Sewer System (MS4). The waiver applies for a five (5) year period and expires five years from the date of the letter the Borough received, which is dated February 25, 2025.

RhinoShield – Bid Garage

Both Rose and Al met with Ted from RhinoShield relative to a bid to do the Borough Garage. They are the company that painted the Borough building and the roof on the garage. The project price is \$20,178.00, but because the Borough is a return customer and they are doing a big Spring show in Washington County, he gave the Borough an additional 20% discount, which reduced the total cost down to \$16,140.00 to do the garage (that does not include the doors because they need additional work), which is valid through March 28, 2025. There is a 20% deposit due of \$3,230.00 and a mid-pay requirement of \$6,455.00, and the balance due upon completion of \$6,455.00. There are financing options available. The required monthly payments would be \$271.00, no interest charged in the first 18 months. No prepayment penalty. Total of 84 payments, or, in the alternative, monthly payments would be \$299.56, no interest charged on payments due during the first 12 months. No prepayment penalty. Total of 84 payments. Rose feels that the Borough will be able to pay the balance off early without a problem.

The Council was in agreeable to have RhinoShield do the work on the garage. Rose asked for a motion to have the work done by RhinoShield.

Robert Dugan made a motion to have RhinoShield do the work on the Borough Garage. Second: Linda Wearing. A vote was taken and the motion was passed unanimously.

Breakneck Culvert

Rose and Al had a meeting with Dan Dietrich. He brought them photographs to review relative to the new Culvert Pipe, which appears to have not been sealed properly. Rose called the engineer about the potential problem and sent them a picture of the Culvert Pipe. The engineering company is not sure if it is a material or an installation problem. Al will be meeting with a representative from the company to inspect the pipe.

There was also good news received from Dan Dietrich, who is planning to retire and is selling his business. He has been putting money \$2,500 aside every year during the time his business has been in Callery, which has been approximately ten years and has been using the Callery Road during all those years. He said he knows that the Borough crack-sealed the road last year and that the Borough was planning to double-seal the road this year, and he feels that doing a double-seal is going to be a waste of money and he wants to pay for the Borough to blacktop the road. Rose stated there would be no need to mill it. Rose received an estimated cost of \$21,476.00 to blacktop the road. Rose is going to discuss this with Tom Smith since this is a "donation" being made to the Borough and she wants to make sure that the Borough meets all of the necessary requirements that need to be made on the part of the Borough in the acceptance of the donation.

MOTION WAS MADE BY ROBERT DUGAN SECOND: ROSE MARIE WIRTZ TO ADD AN ADDITIONAL ITEM TO THE AGENDA FOR THE MEETING

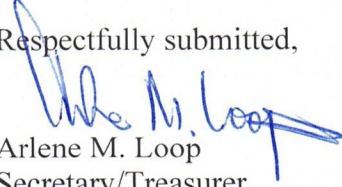
Request For Handicap Parking Sign at a Residence

Marie Anna (192 Main Street), has requested if a "handicap parking space" signed can be placed in front of her house as it is very difficult for her to access her vehicle as she is required to use a cane to walk with at all times due to her physical condition. She fully understands that the handicap space is also available to other individuals to use. Rose asked with a motion to approve to have a "handicap parking space" sign to be placed in front of 192 Main Street.

John Reed made a motion to place a "handicap parking" sign in front of 192 Main Street. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously.

Robert Dugan made a motion to adjourn the meeting at 8:15 P.M. Second: Rose Marie Wirtz. A vote was taken and the motion was passed unanimously.

Respectfully submitted,


Arlene M. Loop
Secretary/Treasurer

(SEAL)

